

CITY-COUNTY BOARD OF HEALTH MINUTES

Board Meeting

September 25, 2024 | 7:30am

PRESENT:

Tom Overn, Chair
Tommy Bergan

Ashley Horner, Health Officer/Secretary

Via Phone:

Cindy Schwehr

Dick Gulman

ALSO PRESENT:

Katie Beyer, Administrator
Marcie Bata

Evonne Johnson, Office Manager

CALL TO ORDER:

The Health Board meeting was called to order at 7:36 am by Tom Overn, Chair, in the CCHD conference room or by remote.

AGENDA:

Agenda was reviewed. Motion made by Cindy Schwehr to approve agenda as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

MINUTES:

Reviewed. Motion made by Dick Gulman to approve previous months minutes, seconded by Cindy Schwehr. Unanimous vote, motion carried.

DIRECTOR'S REPORT:

Respiratory has begun and busy with clinics in the community. We are going to 60 different locations within the community.

Behavior Health Grant for 4 years, starting year 3.

Application for State Opioid Grant dollars. Asked for \$250k for 1st year and \$50k per year for the next 2 years. Outreach to rural community for harm reduction, footcare, etc.

Partnership for Success grant through the state. Awaiting to see if we have received this grant. It is a 5-year grant and would be a position for that grant. Youth Risk Behavior Surveys have been shared from the Valley City Public schools.

Shout out to our immunization coordinators and our entire staff. No other community with a health unit of our size does 60 offsite flu clinics.

Motion made by Cindy Schwehr to approve directors report as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

FINANCIAL REPORT:

Katie Beyer noted that \$591,981.34 is the account balance with a cash reserve balance of \$315,055.26 at the end of August. Home Health is in the red \$16,539.60 for August and \$57,424.85 for the year. Cindy Schwehr made a motion to approve financials as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

VOUCHERED EXPENSES:

Reviewed. Ashley Horner made a motion to approve the August/September vouchered expenses, seconded by Dick Gulman. Unanimous vote, motion carried.

OLD BUSINESS:

Environmental Health – Marcie Bata

Properties previously brought to board:

- 12806 23rd St SE, Oriska (Brennan) – Contact property owner and installer with follow-up letter.
- 1827 1th Ave SE (Sticca) – Contact property owner and Barnes county regarding 2nd structure.
- Lot 20 lees, Ashtabula (Rosenberry) – Follow-up with new owner.
- 3476 122nd Ave SE, Oriska (Kamstra) – Approve system.
- 3723 117 Ave SE, Valley City (Bruns/Eichten) – Contact to confirm action taken on system replacement as variance was denied.

Cindy Schwehr made a motion to move forward with the above actions on each property as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

- 4510 119th Ave SE, Fingal (Thoreson) – Close out with states attorney.

Ashley Horner made a motion to revise above motion to reflect the additional property above to be closed with the state’s attorney, seconded by Cindy Schwehr. Unanimous vote, motion carried.

New properties:

- 4555 121st Ave SE, Fingal (Singleton) – Installed septic system without permit, installer was allowed to purchase a permit but still has not submitted permit. Send certified letter.
- 1445 119U Ave SE, Sibley(Johnson) – Cannot approve as is, professional engineer needs to design to meet specification. Send certified letter.

Dick Gulman made a motion to send certified letters on the two properties above, seconded by Ashley Horner. Unanimous vote, motion carried.

Board would like to see all properties sitting at the State’s Attorney office from Tanya Duffy to our attorney Jeff Gunkleman, who is deputized. Katie Byer will follow-up.

Marcie is pushing out education on safe septic lids.

NEW BUSINESS:

School Board Representative – Welcome New BoH Member and Oath

Tommy Bergan was sworn in for the unexpired term following a set vacancy (through July 2027).

Dick Gulman motion to accept new board member, seconded by Cindy Schwehr. Unanimous vote, motion carried.

VCPS Nursing Services Contract

Health Board had previously voted for an increase from \$16,000 to \$20,000 that was not acted upon. We will request this for 2024-2025 school year. For the 2025-2026 school year we will present options to the School Board/Administration that more accurately reflect value/service level. School nurse priorities are immunizations and prevention. There is a lot of medication disbursement and behavioral health needs. Katie will investigate state level assistance for school health.

November & December Meeting Dates/Times

November 27 is day before Thanksgiving, the Board agreed to leave as scheduled.
December 25th is Christmas, the Board agreed to move to December 18th.

Other

ADJOURNMENT:

With no further business before the Board, the meeting was adjourned at 8:53 am.

Next monthly meeting: Wednesday, October 23rd at 7:30 am in the CCHD conference room.

Respectfully submitted,

Dr. Ashley Horner, Secretary