

CITY-COUNTY BOARD OF HEALTH MINUTES

Board Meeting

October 22, 2025 | 7:30am

PRESENT:

Tom Overn, Chair

Mike Schwehr

Ashley Horner, Health Officer/Secretary

Dick Gulman, Vice Chair

Tommy Bergan

Via Teams Meeting:

ABSENT:

ALSO PRESENT:

Katie Beyer, Administrator

Evonne Johnson, Admin. Specialist

CALL TO ORDER:

The Health Board meeting was called to order at 7:30 am by Tom Overn, Chair, in the CCHD conference room or by remote.

AGENDA:

Agenda was reviewed. Motion made by Dick Gulman to approve the agenda as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

MINUTES:

Reviewed. Motion made by Dick Gulman to approve previous months minutes, seconded by Mike Schwehr. Unanimous vote, motion carried.

DIRECTOR'S REPORT:

Respiratory season has gone great and has gone very smoothly. Staff has been given flexibility to absorb additional workload. Challenges with reimbursement. Offsite flu clinics are at about 93% over last year. Covid vaccination is low, likely due to delay in recommendations. School Immunization Surveys are being worked on. Motion by Ashley Horner to accept Director's Report, second by Dick Gulman. Unanimous vote, motion carried.

FINANCIAL REPORT:

Katie Beyer noted that \$484,407.88 is the account balance with a grant reserve balance of \$334,212.78 and cash balance of \$150,195.10 at the end of September. Home Health is in the red \$902.82 for September and in the red \$60,313.35 for the year. Dick Gulman made a motion to approve financials as presented, seconded by Tommy Bergan. Unanimous vote, motion carried.

VOUCHERED EXPENSES:

Reviewed. Dick Gulman made a motion to approve the September/October voucherred expenses, seconded by Tommy Bergan. Unanimous vote, motion carried.

OLD BUSINESS:

Environmental Health

- Discussion

NEW BUSINESS:

Administrative

- Board of Health – City Member at Large Vacancy (Action)
 - Motion made by Mike Schwehr seconded by Dick Gulman. Unanimous vote, motion carried.
- Personnel Policy – Required Immunizations (Action)
 - Language change updates regarding medical exemptions for staff. Reviewed by Ashley Horner. Motion made by Ashley Horner to approve with potential for amendment in the future. Seconded by Dick Gulman. Unanimous vote, motion carried.
- November & December Meetings (Action)
 - Combine November and December into one meeting on November 26th. Dick Gulman made motion to skip December meeting, Seconded by Ashley Horner. Unanimous vote, motion carried.
- Respiratory Season Outlook
 - 93% of offsite flu clinics. Public hesitancy of Covid vaccine, office appointments for flu are consistent with previous years.
 - Bat bites
 - Hantavirus
- Staffing
 - Current Focus: respiratory season; evaluating position design
 - Goal: Hire by 1st of the year
- Discussion
 - Second floor construction, still need punch list items to be completed.

ADJOURNMENT:

With no further business before the Board, the meeting was adjourned at 8:20 am.

Next monthly meeting: Wednesday, November 26, 2025 at 7:30 am in the CCHD conference room.

Respectfully submitted,

Dr. Ashley Horner, Secretary