

CITY-COUNTY BOARD OF HEALTH MINUTES

Board Meeting

September 24, 2025 | 7:30am

PRESENT:

Tom Overn, Chair
Mike Schwehr

Dick Gulman, Vice Chair

Via Teams Meeting:

Tommy Bergan

ABSENT:

Ashley Horner, Health Officer/Secretary

ALSO PRESENT:

Katie Beyer, Administrator

Evonne Johnson, Admin. Specialist

CALL TO ORDER:

The Health Board meeting was called to order at 7:32 am by Tom Overn, Chair, in the CCHD conference room or by remote.

AGENDA:

Agenda was reviewed. Motion made by Mike Schwehr to approve the agenda with Environmental Health removed from New Business, seconded by Dick Gulman. Unanimous vote, motion carried.

MINUTES:

Reviewed. Motion made by Mike Schwehr to approve previous months, seconded by Dick Gulman. Unanimous vote, motion carried.

DIRECTOR'S REPORT:

Respiratory season and busy in the clinic. Staff is dedicated and have adjusted duties accordingly for the next 6 weeks. Plan to advertise for new hire mid-October/first of November. Plan to grow internally the Nurse Manager or Director of Nursing position. Theresa Will and PRN Nurse are able to cover staffing when necessary. Motion by Dick Gulman to accept Director's Report, second by Mike Schwehr. Unanimous vote, motion carried.

FINANCIAL REPORT:

Katie Beyer noted that \$530,476.26 is the account balance with a grant reserve balance of \$314,881.27 and cash balance of \$215,594.99 at the end of August. Home Health is in the red \$17,420.39 for August and in the red \$59,410.53 for the year. Mike Schwehr made a motion to approve financials as presented, seconded by Dick Gulman. Unanimous vote, motion carried.

VOUCHERED EXPENSES:

Reviewed. Mike Schwehr made a motion to approve the July/August vouchered expenses, seconded by Dick Gulman. Unanimous vote, motion carried.

OLD BUSINESS:

NEW BUSINESS:

Administrative

- Staffing:
 - Hiring after respiratory season for open position.
 - Recommendation for staffing salary changes to be brought to next month's meeting.
- Second Reading – Proposed Bylaw Amendment
 - Board composition and representation: Article II, Section 1, to include two members at large. Motion made by Dick Gulman to approve to without last sentence “In no instance shall the CCHD Board be all male or all female.”, seconded by Tommy Bergan. Unanimous vote, motion carried.
- Standing Orders: Respiratory Season Vaccine
 - Standing orders to be signed by Dr. Horner for respiratory season.
- Annual Administrative Evaluation
 - Discussion with all Board Members.

ADJOURNMENT:

With no further business before the Board, the meeting was adjourned at 8:20 am.

Next monthly meeting: Wednesday, October 22, 2025 at 7:30 am in the CCHD conference room.

Respectfully submitted,

Dr. Ashley Horner, Secretary