

CITY-COUNTY BOARD OF HEALTH MINUTES

Board Meeting

August 23, 2023 | 7:30am

PRESENT:

Tom Overn, Chair
Sarah Hansen

Dick Gulmon, Vice Chair
Ashley Horner, Health Officer/Secretary

Via LifeSize:

Cindy Schwehr

ABSENT:

ALSO PRESENT:

Theresa Will, Administrator
Katie Beyer, Deputy Director

Evonne Johnson, Office Manager

CALL TO ORDER:

The Health Board meeting was called to order at 7:30 am by Tom Overn, Chair, in the CCHD conference room or by remote.

AGENDA:

Agenda was reviewed. Theresa would like to add the Working Parents Child Care Relief benefit to new business. Motion made by Dick Gulman to approve agenda with the addition Seconded by Tom Overn. Unanimous vote, motion carried.

MINUTES:

Reviewed. Motion made by Dick Gulman to approve previous months minutes, Seconded by Tom Overn. Unanimous vote, motion carried.

DIRECTOR'S REPORT:

Reviewed.

VOUCHERED EXPENSES:

Reviewed. Dick Gulman made a motion to approve the July/August voucherred expenses, seconded by Tom Overn. Unanimous vote, motion carried.

Ashley Horner entered the meeting at 7:35am

FINANCIAL REPORT:

Home Health for the year is \$31,650 in the red, \$3,089 in red for the month of July. The \$135,000 loan for parking lot is not showing on report yet as it was just received August 16th. Hope to pay it off at the end of the year depending on the balance at the end of the year. Theresa Will noted that \$516,168.95 is unencumbered funds with a cash reserve balance of \$816,571.15 at the end of July. Dick Gulman made

a motion to approve financial as presented, seconded by Ashley Horner. Unanimous vote, motion carried.

OLD BUSINESS:

Facilities update; parking lot, generator

Parking lot is completed, waiting for okay to drive on it. Hope to have it striped before it is opened up. Butler will buy old generator for \$7,000 and resell. Red River Glazing took measurements on North door for replacement quote. Cleaner resigned from cleaning and last day is August 25th, attempting to find a replacement.

Sarah Hansen entered the meeting at 7:55am.

Environmental Health Update

Have not heard anything from States Attorney regarding Deigel property soil samples. Marcie had to shut down James Bon Bon Cafe for opening before their inspection was completed and hadn't purchased their license. Inspection was completed and all was good, just waiting for license to be completed.

2024 Budget

Theresa attended the County Budget meeting. The County Budget currently has us in for 4 mils. Our budget will be adjusted after the final approval of the County Budget in October as we had budgeted for 5mils.

Reminder: Celebration of the Buhr's; 9/13 4-5pm

Time was changed, dedication will be at approximately 4:30pm.

NEW BUSINESS:

Patagonia contract renewal/approval

Electronic Health Record for Public Health is a 5 year contract. Contract is \$1,438 a month to maintain the system with a 4% increase each year. Motion made by Ashley Horner to accept and sign the contract and pay annually if there is a savings, seconded by Sarah Hansen. Unanimous vote, motion carried.

Legal Services moving forward

Talked about Carl Martineck assisting CCHD and he is okay doing it periodically but not full time. Using the states attorney is not always feasible. Cindy stated that there may be some other options with the County. Dick also mentioned attorney Jeff Gunkleman as an option. Table until more information is received.

Working Parents Child Care Relief

Would like to opt into this benefit. Would agree to pay \$300 per child per month and the state would match \$300 for employees that will qualify. Covers children from birth to 36 months. Work force development money would help cover the cost. Dick Gulman made a motion to accept if the budget will allow, seconded by Ashley Horner. Unanimous vote, motion carried.

Other

With HRSA funding we will be able to reopen recovery house. Randie Markuson will live at the house and manage it. Will be able to have up to 6 men live there. No women at this time. Randie will be paid \$31/hour as a contract employee. He will purchase health insurance on the Marketplace. We will also contract with Firm Foundations which is the recovery housing in Jamestown. He will get into peer support training and care coordinator training. Debby at Firm Foundations will mentor Randy and direct him in managing the house.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 8:14 am.

Next monthly meeting: Wednesday, September 27th at 7:30 am in the CCHD conference room.

Respectfully submitted,

Dr. Ashley Horner, Secretary