

***City-County Health District***  
**Public Health and Home Care**

BARNES COUNTY COURTHOUSE  
230 4<sup>TH</sup> Street NW Room 102  
Valley City, ND 58072

Telephone 701-845-8518  
FAX 701-845-8542  
Web: [www.co.barnes.nd.us/dept/cch/](http://www.co.barnes.nd.us/dept/cch/)

CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Special Meeting**

**Friday, Feb. 6, 2015**  
**Commissioner's Room 12:00 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA

NEW BUSINESS:

- 1) **New building/renovations**
- 2) **other**

**Next meeting: Feb. 11, 2015 at 4:30 p.m.**

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**BOARD MEETING AGENDA**

**Special Meeting**

**Friday, Feb. 6, 2015**  
**Commissioner's Room 12:00 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA

NEW BUSINESS:

- 1) **New building/renovations**
- 2) **other**

**Next meeting: Feb. 11, 2015 at 4:30 p.m.**

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**BOARD MEETING AGENDA**

**Special Meeting**

**Friday, Feb. 11, 2015**  
**Commissioner's Room 4:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA

NEW BUSINESS:

- 1) **New building/renovations**
- 2) **other**

**Next meeting: Feb. 24, 2015 at 4:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
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**BOARD MEETING AGENDA**

**Special Meeting**

**Wednesday, Mar. 25, 2015**  
**Commissioner's Room 4:00 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA

NEW BUSINESS:

- 1) **Energy efficiency grant application**
- 2) **New building/renovations**
- 3) **other**

**Next meeting: April 23, 2015 at 3:00 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Wednesday, May 5, 2015**  
**CCHD Conference Room 12:00 p.m.**

**Special Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA

NEW BUSINESS:

- 1) **CCHD facilities update: 12noon**
- 2) **Justin Mueller contingency discussion: 12:10**
- 3) **Monte Pritchett; holding tank discussion: 12:40**
- 4) **other**

**Next meeting: May 26, 2015 at 3:00 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Friday, June 5, 2015**  
**CCHD Conference Room 12:00 p.m.**

**Special Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA

OLD BUSINESS:

- 1) **Public Health Law training 12 – 1 p.m.**
- 2) **CCHD facilities update**

**Next monthly meeting: June 23, 2015 at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Thursday, July 2, 2015**  
**CCHD Conference Room 12:00 p.m.**

**Special Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA

OLD BUSINESS:

- 1) **Maintenance position/interviews**
- 2) **CCHD facilities update**

**Next monthly meeting: July 28, 2015 at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Wed. Mar. 18, 2015**  
**Commissioner's Room 3:30 p.m.**

**Monthly Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update**
- 3) SPF SIG update**
- 4) Tobacco smoke free workplace and e-cig ordinances**
- 5) Other**

**NEW BUSINESS**

- 1) Community Paramedic; Scott Miller**
- 2) Other**

**Next meeting: April 28 at 3:30 p.m.**



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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Monthly Meeting** **Tues. April 28, 2015**  
**New CCHD Facility 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke free workplace and e-cig ordinances**
- 5) **Other**

**NEW BUSINESS**

- 1) **Justin/Bakkegard and Schell contingency discussion; 3:45**
- 2) **Monte Pritchett, Lee's resort septic discussion 4:15**
- 3) **Office Space on 1<sup>st</sup> floor**
- 4) **Other**

**Next meeting: May 26 at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

## **BOARD MEETING AGENDA**

**Tues. May 26, 2015**

### **Monthly Meeting**

**New CCHD Facility 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

#### **OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke free workplace and e-cig ordinances**
- 5) **Bakkegard and Schell contingency update**
- 6) **Environmental Health update**
- 7) **Other**

#### **NEW BUSINESS**

- 1) **Public Health Outstanding Service Award**
- 2) **AED**
- 3) **Public Health Law training**
- 4) **Professional Person's Committee meeting**
- 5) **Staffing**
- 6) **New policies**
- 7) **Other**

**Next meeting: June 23 at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

## **BOARD MEETING AGENDA**

**Tues. June 23, 2015**

### **Monthly Meeting**

**New CCHD Facility 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

#### **OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update**
- 3) SPF SIG update**
- 4) Tobacco smoke free workplace and e-cig ordinances**
- 5) Bakkegard and Schell contingency update**
- 6) Community AED's**
- 7) Complete Public Health Law Training**
- 8) Staffing update**
- 9) Rent review**
- 10) Security/cameras update**
- 11) Other**

#### **NEW BUSINESS**

- 1) New policies**
- 2) Other**

**Next meeting: July 28 at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues. July 28, 2015  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke free workplace and e-cig ordinances**
- 5) **Community AED's**
- 6) **Rent review**
- 7) **Evaluation of the Director**
- 8) **Other**

**NEW BUSINESS**

- 1) **CCHD office hours**
- 2) **New policies**
- 3) **Other**

**Next meeting: August 25 at 3:30 p.m.**

**\* Bakkegard and Schell contingency update; tabled until AG opinion is received in October or November**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Tues. Aug. 25, 2015  
CCHD Conf. Rm. 3:30 p.m.**

**Monthly Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community AEDs**
- 6) **Rent review**
- 7) **Other**

**NEW BUSINESS**

- 1) **2016 Budget**
- 2) **Community Health Assessment**
- 3) **CCHD Open House**
- 4) **Rosebud electronic sign**
- 5) **New policies**
- 6) **Other**

**Next meeting: September 22 at 3:30 p.m.**

**\* Bakkegard and Schell contingency update; tabled until AG opinion is received in October or November**

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**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues. Sept 22, 2015  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community AEDs**
- 6) **2016 Budget**
- 7) **CCHD Open House**
- 8) **Security cameras**
- 9) **Bakkegard and Schell**
- 10) **Other**

**NEW BUSINESS**

- 1) **View 2<sup>nd</sup> floor restrooms and hallway**
- 2) **New policies**
- 3) **Other**

**Next meeting: October 27, at 3:30 p.m.**

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SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Tues. Oct. 27, 2015  
CCHD Conf. Rm. 3:30 p.m.**

**Monthly Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community AEDs**
- 6) **2016 Budget**
- 7) **Community Health Assessment**
- 8) **Other**

**NEW BUSINESS**

- 1) **New policies**
- 2) **Other**

**Next meeting: November 24, at 3:30 p.m.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

## **BOARD MEETING AGENDA**

### **Monthly Meeting**

**Tues. Nov. 24, 2015**  
**CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

#### **OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update/Building report**
- 3) SPF SIG update**
- 4) Tobacco smoke-free workplace and e-cig ordinances**
- 5) Community AEDs**
- 6) Community Health Assessment**
- 7) Program evals**
- 8) Lease Agreement**
- 9) On-Site Septic Policy**
- 10) Other**

#### **NEW BUSINESS**

- 1) County Employee Policy changes**
- 2) New policies**
- 3) Other**

**Next meeting: ?? December 22, at 3:30 p.m.**



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PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues. Dec. 22, 2015  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community Health Assessment**
- 6) **Program evals; table till January**
- 7) **Lease Agreements; Carl Martineck**
- 8) **Other**

NEW BUSINESS

- 1) **Home Care Discussion**
- 2) **Performance Management Presentation; Paula Thomsen, RN/DON (5 minutes)**
- 3) **Revised organizational chart**
- 4) **Dependent Sick Leave**
- 5) **New policies**
- 6) **Other**

**Next meeting: January 26, 2016 at 3:30 pm**

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CERTIFIED HOME HEALTH AGENCY  
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SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Tues. Jan. 27, 2015  
Commissioner's Room 3:30 p.m.**

**Monthly Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Tobacco smoke free workplace and e-cig ordinances**
- 5) **Review rent**
- 6) **Other**

**NEW BUSINESS**

- 1) **Election of Officers**
- 2) **Home Health Consumer Assessment of Healthcare Providers and Systems (HHCAHPS)**
- 3) **Annual review of Board of Health By-laws**
- 4) **Other**

**Next meeting: February 24, at 3:30 p.m. (?)**

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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Thurs. Feb. 19, 2015  
Commissioner's Room 3:30 p.m.**

**Monthly Meeting**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update**
- 3) SPF SIG update**
- 4) Tobacco smoke free workplace and e-cig ordinances**
- 5) Other**

**NEW BUSINESS**

- 1) Other**

**Next meeting: March 18, at 3:30 p.m. (?)**