

CITY-COUNTY BOARD OF HEALTH MINUTES

Board Meeting

July 23, 2025 | 7:30am

PRESENT:

Tom Overn, Chair
Mike Schwehr

Dick Gulman, Vice Chair

via phone:

Tommy Bergan

ABSENT:

Ashley Horner, Health Officer/Secretary

ALSO PRESENT:

Katie Beyer, Administrator
Marcie Bata

Evonne Johnson, Admin. Specialist

CALL TO ORDER:

The Health Board meeting was called to order at 7:30 am by Tom Overn, Chair, in the CCHD conference room or by remote.

AGENDA:

Agenda was reviewed, Motion made by Dick Gulman to approve the agenda, seconded by Mike Schwehr. Unanimous vote, motion carried.

MINUTES:

Reviewed. Motion made by Mike Schwehr to approve previous months, seconded by Dick Gulman. Unanimous vote, motion carried.

DIRECTOR'S REPORT:

CCHD gave out 2 Annual Outstanding Service awards. Chelsea Modlin, Licensed Clinical Social Worker and Clinical Lead at South Central Human Service Center's Outreach Clinic, for her leadership, advocacy, and unwavering commitment to accessible behavioral health care in Barnes County, Officer Ian Jacobson of the Valley City Police Department for his outstanding contributions to community prevention and public health collaboration. Working through fiscal end. Working on budgeting and changes for the 2026 budget.

FINANCIAL REPORT:

Katie Beyer noted that \$563,752.01 is the account balance with a grant reserve balance of \$320,298.57 and cash balance of \$243,453.44 at the end of June. Home Health is in the red \$9,041.76 for June and in the red \$39,119.15 for the year. Dick Gulman made a motion to approve financials as presented, seconded by Mike Schwehr. Unanimous vote, motion carried.

VOUCHERED EXPENSES:

Reviewed. Dick Gulman made a motion to approve the June/July vouchered expenses, seconded by Mike Schwehr. Unanimous vote, motion carried.

OLD BUSINESS:

Buildings/Grounds

- 2nd floor – South Central HSC Expansion Project, finishing punch list items.

Population Health Status

- Currently no pending tests.

NEW BUSINESS:

Environmental Health

Open Matters:

- Enderlin/Crossroads Steakhouse – No action from property owners. Was sent to States Attorney.
- Marcie is following up with the installer in Litchville from last fall to see what their intent is with the property. In communication, will follow up in July. Septic Pumper contacted us and was concerned with harassment of homeowner.
- A mound system was installed at Ashtabula approximately 2022 without a permit or notification. Owners have provided information as they are selling property and want it to be up to date. The mound is sloped incorrectly, and the piping is incorrect. Must pay for installation permit of \$125, apply for variance and pay \$500 variance fee and additional \$500 penalty. Any fees or fines are non-refundable. Dick Gulman made a motion to require variance and fine and Mike Schwehr seconded. Unanimous vote, motion carried.

Discussion:

- As of January 1, 2025, facilities are required to submit water testing on all pools/hot tubs monthly and it is sent to the state lab. If not submitted, you must close and retest and be charged \$50 fee per water body. Valley City Parks & Rec was contacted regarding all pools. Marcie will follow up and continue to educate.

Legal:

- States Attorney Deputy Jeff Gunkleman that was appointed and is not able to support us. Contacted the States Attorney to see how we can handle these issues going forward.

County Budget Request

- Review:
 - Katie and Rose will be attending the County Budget meeting this evening.
 - Anticipating budget deficit of \$58,208.75
 - Unsure what recommendations are for Covid vaccinations, therefore no billing guidance, anticipation of reduction of that revenue.
 - Statutory Requirements of Public Health + Local Translation
 - Required by Statutory Compliance under Century Code: Disease control, chronic disease and injury prevention, environmental health, Maternal Child & Family Health (WIC, Health Tracks), Access to Clinical Care (SN care in Home)
 - For every \$1 investment, return of \$64. Funds are partially provided by County funding as well as leveraging grants, staffing cuts, and eliminating non-essential programs to meet budget requirements.

- Tom Overn made a motion to have Katie and Rose attend County Budget meeting, seconded by Dick Gulman. Unanimous vote, motion carried.

Administrative

- Annual check in with Administration
 - Administrator evaluations to be completed by the Board. Will complete and bring to August meeting to discuss.
- Board composition/membership
 - Health Board Bylaws will need to be amended to include a City Member At-Large. Proposed change to be presented in August. Board will vote on amendment in September. Board Members will vote to have Tommy Bergan stay on the Health Board as a City Member At-Large.

ADJOURNMENT:

With no further business before the Board, the meeting was adjourned at 8:31 am.

Next monthly meeting: Wednesday, August 27, 2025 at 7:30 am in the CCHD conference room.

Respectfully submitted,

Dr. Ashley Horner, Secretary