

***City-County Health District***  
**Public Health and Home Care**

BARNES COUNTY COURTHOUSE  
230 4<sup>TH</sup> Street NW Room 102  
Valley City, ND 58072

Telephone 701-845-8518  
FAX 701-845-8542  
Web: [www.co.barnes.nd.us/dept/cch/](http://www.co.barnes.nd.us/dept/cch/)

CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Special Board Meeting**

**Tues. Jan. 5, 2016**  
**CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **CCHD Facilities update/Building report**
- 2) **Home Care**

**Next meeting: January 26, 2016 at 3:30 pm**

**City-County Health District  
Public Health and Home Care**

BARNES COUNTY COURTHOUSE  
415 2<sup>nd</sup> Ave. NE, Suite 1  
Valley City, ND 58072

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues. Jan. 26, 2016  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community Health Assessment**
- 6) **Program evals**
- 7) **Personnel policies: Dependent sick leave, layoffs and vacation**
- 8) **Environmental Health**
- 9) **Other**

NEW BUSINESS

- 1) **County Health Rankings**
- 2) **New policies**
- 3) **Other**

**Next meeting: February 23, 2016 at 3:30 pm**

***City-County Health District***  
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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Thurs. Feb 18, 2016**  
**CCHD Conf. Rm. 4:00 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community Health Assessment update**
- 6) **Program evals**
- 7) **Environmental Health**
- 8) **County Health Rankings**
- 9) **Other**

NEW BUSINESS

- 1) **Marie Casper, Grandstay Hotel**
- 2) **New policies**
- 3) **Other**

**Next meeting: March 22, 2016 at 3:30 pm**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues Mar 22, 2016**  
**CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community Health Assessment approval**
- 6) **Program evals**
- 7) **Other**

NEW BUSINESS

- 1) **Immunization Program Changes**
- 2) **Building heating system**
- 3) **Board picture if all board members are present**
- 4) **New policies**
- 5) **Other**

**Next meeting: April 26, 2016 at 3:30 pm**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues April 26, 2016  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Tobacco smoke-free workplace and e-cig ordinances**
- 5) **Community Health Assessment/Community Health Improvement Plan**
- 6) **Program evals**
- 7) **Immunization Program Changes**
- 8) **Building heating system**
- 9)
- 10) **Other**

NEW BUSINESS

- 1) **Staff appreciation**
- 2) **Electronic Health Record**
- 3) **New policies**
- 4) **Other**

**Next meeting: May 24, 2016 at 3:30 pm**

**City-County Health District  
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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues May 24, 2016  
CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update/Building report**
- 3) **SPF SIG update**
- 4) **Community Health Assessment/Community Health Improvement Plan**
- 5) **Program evals**
- 6) **Immunization Program Changes**
- 7) **Building heating system**
- 8) **Electronic Health Record**
- 9) **Other**

**NEW BUSINESS**

- 1) **Behavioral Health Opportunity?**
- 2) **Staff member resignation**
- 3) **CCHD website**
- 4) **New policies**
- 5) **Other**

**Next meeting: June 21, 2016 at 3:30 pm**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
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**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues June 28, 2016**  
**CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

OLD BUSINESS:

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Community Health Improvement Plan**
- 5) **Electronic Health Record**
- 6) **Library Drop Box**
- 7) **Other**

NEW BUSINESS

- 1) **Staff member resignation**
- 2) **New policies**
- 3) **Theresa's MPH presentation**
- 4) **Other**

**Next meeting: July 26, 2016 at 3:30 pm**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues., July 26, 2016**  
**CCHD Conf. Rm. 3:30 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update**
- 3) SPF SIG update**
- 4) Community Health Improvement Plan**
- 5) Electronic Health Record**
- 6) City Commission board representative**
- 7) Other**

**NEW BUSINESS**

- 1) Staff changes**
- 2) Director evaluation**
- 3) New policies**
- 4) Other**

**Next meeting: August 25, 2016?**



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CERTIFIED HOME HEALTH AGENCY  
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**BOARD MEETING AGENDA**

**Monthly Meeting**

**Thurs., Aug 25, 2016**  
**CCHD Conf. Rm. 1:00 p.m.**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update; 2<sup>nd</sup> floor rent update**
- 3) SPF SIG update**
- 4) Community Health Improvement Plan**
- 5) Electronic Health Record**
- 6) Other**

**NEW BUSINESS**

- 1) 2017 budget**
- 2) Staffing updates**
- 3) Home Care Cost report analysis**
- 4) New policies**
- 5) Other**

**Next meeting: September 23, @ ?? Theresa is gone September 27.**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Thurs., Oct 5, 2016  
CCHD Conf. Rm. 12 noon**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) **Barnes OTM Partnership update**
- 2) **CCHD Facilities update**
- 3) **SPF SIG update**
- 4) **Community Health Improvement Plan**
- 5) **Electronic Health Record**
- 6) **2017 Budget**
- 7) **Environmental Health update/request board direction**
- 8) **Other**

**NEW BUSINESS**

- 1) **Meet new staff**
- 2) **Tobacco prevention information**
- 3) **New policies**
- 4) **Other**

**Next meeting: October**

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CERTIFIED HOME HEALTH AGENCY  
PUBLIC HEALTH SERVICES  
SERVING BARNES COUNTY

**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues., Oct. 25, 2016**  
**CCHD Conf. Rm. 3:30 pm**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update;**
- 3) SPF SIG update**
- 4) Community Health Improvement Plan**
- 5) Electronic Health Record**
- 6) Other**

**NEW BUSINESS**

- 1) Fire inspection report**
- 2) Meet new staff**
- 3) New policies**
- 4) Other**

**Next meeting: November 22, 3:30**

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**BOARD MEETING AGENDA**

**Monthly Meeting**

**Tues., Nov 22, 2016**  
**CCHD Conf. Rm. 3:30 pm**

CALL TO ORDER  
APPROVAL OF AGENDA  
SECRETARY'S MINUTES  
DIRECTOR'S REPORT  
VOUCHERED EXPENSES  
FINANCIAL REPORT

**OLD BUSINESS:**

- 1) Barnes OTM Partnership update**
- 2) CCHD Facilities update;**
- 3) SPF PFS update**
- 4) Community Health Improvement Plan**
- 5) Electronic Health Record**
- 6) Other**

**NEW BUSINESS**

- 1) New policies/HR question**
- 2) Other**

**Next meeting: December?**

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**BOARD MEETING AGENDA**

**No December Health Board meeting.**

**Special Board meeting:** Wednesday, January 4, at 3:30 pm in the CCHD large conference room.